

OPTIONAL FORM NO. 10  
5010-104

UNITED STATES GOVERNMENT

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# Memorandum

TO : Chief, Administrative Staff, OL

DATE: 25 June 1963

FROM : Chief, Security Staff, OL

SUBJECT: Report of Objectives and Accomplishments

1. With reference to your memorandum of 12 June 1963, Subject as above, please be advised that the following has been accomplished on the three (3) objectives numbered as below in your memorandum:

✓ a. The security survey of [redacted] has been indefinitely postponed due to lack of manpower and urgent current requirements.

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OK ✓ b. Accomplished.

✓ c. In process. Will be completed by 1 September 1963.

2. The following new objectives have been added:

obj a. To revise the unclassified "Industrial Security Standards For Safeguarding Classified Material" incorporated into CIA contracts wherein Agency association is unclassified but work classified. Cannot be accomplished until the Office of Security furnishes revised guide lines on acceptable safekeeping equipment. 12/31/63

obj b. To conduct an orientation program for technical personnel assigned to the DD/ [redacted] relative to security procedures in making pre-contract contacts, the securing of proposals, etc. 12/31/63

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## Distribution

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OL/SS: [redacted] (25 June 63)

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